Pioneer Union School District

Minutes

December 12, 2025 - Special Board Meeting

Regular Meeting

Room E-3 of Mountain Creek Middle School, 6862 Mt Aukum Road, Somerset, CA 95684

Friday, December 12, 2025

05:30 PM

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Details

Board Members:

Nathaniel Houston
Cory Morrison
Patricia Ciampa
Courtney Clendenin
Kyle Baker

Attached File(s):
TCI (3).pdf

1. Call to Order

1.1 Meeting Access

1.2 Call the meeting to order:

Discussion:

The meeting was called to order by President Ciampa at 5:31 pm.

1.3 Pledge of Allegiance:

Discussion:

The Pledge of Allegiance was led by Clerk Clendenin.

2. Roll Call

2.1 Roll Call:

Discussion:

President Ciampa, Clerk Clendenin, Member Baker and Member Houston were present.

2.2 Staff Members present:

Discussion:

Katey Levin, Kathy Kaher, Kelly Howard, Miriam Bolster, Patrick Paturel, and Sarah Fike (Recording Secretary) were present.

3. Public Comments/Requests

3.1 Public Comments/Requests:

Statement:

4. Meeting Management

4.1 Approval of Agenda

Motion:

It was moved to approve the Agenda.

Motion By: Courtney Clendenin
Second By: Kyle Baker
Yeas: Kyle Baker, Patricia Ciampa , Nathaniel Houston, Courtney Clendenin

Absent: Cory Morrison
Results: Motion Passed

5. Reports/Acknowledgements

5.1 Board Members' Reports:

Statement:

5.2 Correspondence Received by the Board:

Discussion:

President Ciampa reported that the Board received results of a survey sent out by the Pioneer Faculty Association to it's members.

5.3 Superintendent Report:

Discussion:

Superintendent Paturel reported that current enrollment is down 20 from last year. Currently 275.

Superintendent Paturel presented the California School Dashboard Report.

5.4 Principal Report:

Discussion:

Principal Paturel gave his thanks to the PTO for their work on the Jingle Bell Shop.

He reported that the Christmas concerts are next week. Mountain Creek 10/17 at 6 pm, and Pioneer 10/18 at 6 pm.

Mr. Paturel also mentioned that he was proud of the boy's basketball team. They played hard this season.

Mr. Paturel presented the list of 1st Trimester Award winners.

5.5 LCAP Report:

Statement:

5.6 Budget Report:

Discussion:

CBO Howard deferred her report to item 6.3 - First Interim Budget Report.

5.7 Maintenance and Operations Report:

Discussion:

Superintendent Paturel reported that the locker removals have begun at Mountain Creek, and that dishwasher installations are moving along.

Mr. Paturel also reported that Chris Garrett is studying to take the test to become certified to test our water.

5.8 Transportation Report:

Statement:

5.9 Reports from Employee Group Representatives:

Statement:

5.10 Other Reports:

Discussion:

Courtney Clendenin for PMC - PMC will have food and drinks for sale at the Christmas concerts. PMC is working on an event for March. Penny Wars is coming up. Guitar Center items arrived.

Tricia Ciampa for PTO - Jingle Bell Shop was successful, raising $2600.

6. Business and Information Items

6.1 Action: Consider Approval of Resolution 25/26-04, Resolution Authorizing Continued Funding Application

Motion:

It was moved to approve Resolution 25/26.04, Continued Funding Application for Pioneer Union School District.

Motion By: Kyle Baker
Second By: Courtney Clendenin
Yeas: Patricia Ciampa , Nathaniel Houston, Courtney Clendenin, Kyle Baker
Absent: Cory Morrison
Results: Motion Passed

6.2 Action: Consider Approval of the Annual and Five Year Developer Fee Reports for Fiscal Year 2024-2025 and Resolution 25/26-05

Motion:

It was moved to approve the Annual Review of the Five-Year Developer Fee Report and Resolution 25/26-05.

Motion By: Courtney Clendenin
Second By: Nathaniel Houston
Yeas: Courtney Clendenin, Nathaniel Houston, Kyle Baker, Patricia Ciampa
Absent: Cory Morrison
Results: Motion Passed

6.3 Action: Consider approval of the First Interim Report

Motion:

It was moved to approve the First Interim Budget Report.

Motion By: Kyle Baker
Second By: Courtney Clendenin
Yeas: Courtney Clendenin, Kyle Baker, Patricia Ciampa
Absent: Nathaniel Houston, Cory Morrison
Results: Motion Passed
Discussion:

CBO Howard presented the First Interim Budget Report.

6.4 Information: Investment Portfolio Report - Quarter ending September 30, 2025

Discussion:

CBO Howard presented the Third Quarter Investment Report.

6.5 Information: Audit Report for Year Ending June 30, 2025

Discussion:

CBO Howard presented the Audit Report for the year-ending June 30, 2025.

6.6 Action: Consider Approval of Revised CBO Salary Schedule

Motion:

It was moved to approve the Revised CBO Salary Schedule.

Motion By: Kyle Baker
Second By: Courtney Clendenin
Yeas: Kyle Baker, Patricia Ciampa , Courtney Clendenin
Absent: Cory Morrison , Nathaniel Houston
Results: Motion Passed
Discussion:

The revision, presented by Superintendent Paturel, includes 225 calendared work days and and increase on all steps.

6.7 Action: Conduct the Annual Organizational Meeting

Motion:

It was moved to approve the election of officers as listed:

President - Patricia Ciampa

Vice President - Cory Morrison

Clerk - Courtney Clendenin

Representative to the EDCSBA - Kyle Baker

It was also moved to approve the proposed meeting dates.

Motion By: Courtney Clendenin
Second By: Kyle Baker
Yeas: Patricia Ciampa , Courtney Clendenin, Kyle Baker
Absent: Nathaniel Houston, Cory Morrison
Results: Motion Passed

7. Consent Agenda

7.1 Approval of Minutes: November 13, 2025

Motion:

It was moved to approve the Consent Agenda items.

Motion By: Courtney Clendenin
Second By: Kyle Baker
Yeas: Courtney Clendenin, Kyle Baker, Patricia Ciampa
Absent: Nathaniel Houston, Cory Morrison
Results: Motion Passed

7.2 Approval of Warrants:

7.3 Personnel:

8. Next Board Meetings

8.1 Upcoming Meetings

Discussion:

- January 8, 2026
- February 12, 2026
- March 12, 2026
- April 9, 2026
- May 14, 2026
- June 11, 2026 - Public Hearing on LCAP and District Budget
- June 18, 2026 - Approve LCAP and District Budget
- August 13, 2026
- September 10, 2026
- October 8, 2026
- December 14 (Monday)

9. Public Comments on Closed Session

9.1 Public Comments:

Statement:

10. Adjourn to Closed Session

During this time, the Board may adjourn to Closed Session to discuss confidential material.

10.1 Public Employee Performance Evaluation (G.C. 54957)

10.2 Litigation

10.3 Conference with Labor Negotiator (G.C. 54957.6)

10.4 Education Codes, 48918(c)

10.5 Superintendent Evaluation

11. Reconvene Regular Meeting

11.1 Meeting Reconvened:

Discussion:

The meeting was reconvened at 9:05 pm.

11.2 Disclosure of any action taken in closed session:

Statement:

12. Adjournment of the Regular Meeting

12.1 Adjournment:

Discussion:

The meeting was adjourned at 9:06 pm.