

Camino Union School District

Minutes

May 14, 219 Regular Board Meeting



Regular Meeting

Camino School Library

Tuesday, May 14, 2019

05:45 PM

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VISION

All members of the Camino School community will experience an educational environment dedicated to developing independent, lifelong learners who are prepared to participate creatively and independently in shaping the future.

MISSION

The Camino Union School District joins with the community to provide a high-quality, standards-based education for all students, preparing them academically, socially, and emotionally for success in high school and as productive citizens in our diverse society.

2026 SCHEDULE OF MEETINGS

- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 16, 2026 Budget/LCAP public hearings
- June 18, 2026 Budget/LCAP adoption
- August 11, 2026
- September 8, 2026
- October 13, 2026
- November 10, 2026
- December 14, 2026 (Monday)

Details

Board Members: Robert Van Gilder
Ann Wofford
Pat Kernan
Gene Wooden
Judy Morris

Other Attendees: Matt Smith

1. Call to Order

1.1 Call the meeting to order:**Discussion:**

The meeting was called to order at 5:45 p.m.

2. Public Comments on Closed Session Agenda

3. Adjourn to Closed Session

3.1 Public Employee Discipline/Dismissal/Release (G.C. 54957)**3.2 Public Employee Performance Evaluation (G.C. 54957)****3.3 Conference with Labor Negotiator (G.C. 54957.6)**

4. Reconvene Regular Meeting

4.1 Pledge of Allegiance**Discussion:**

The Board meeting reconvened at 6:32 p.m. and the Pledge of Allegiance was led by a 4th grade student.

5. Student Success

5.1 Student Council Report**Discussion:**

They had no report.

5.2 Students' Presentation**Discussion:**

4th grade students presented information about Living History, their Mission Projects, Opinion Essays and read Best Part of Me Poems.

6. Presentation

6.1 A reception will be held to honor retiring Teachers Cheryl Hartvig and Janice Sargent, and retiring Maintenance Worker David Robinson.**Discussion:**

Superintendent Smith honored our three retirees Cheryl Hartvig, Janice Sargent and David Robinson and thanked them for all of their years of service.

7. Meeting Management

7.1 Roll Call

Discussion:

Member Morris was absent, all other members were present.

7.2 Staff Members in Attendance:

Discussion:

Matt Smith, Deb Atkins, Shannon Daniel, Tina Constancio, Janice Sargent, Dan Haver, Deborah Helmholtz, Dusty Botting, Kristin Reid, Cheryl Hartvig, Lorraine Quicksall, Emily Walker, Helen Gray, Laurie Koehler, Tara Blanton and Lyndsie Nestor (recording Secretary).

7.3 Others Present (signed in):

Discussion:

Jody Westfall

7.4 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion By: Robert Van Gilder

Second By: Ann Wofford

Yeas: Robert Van Gilder, Pat Kernan, Gene Wooden, Ann Wofford

Absent: Judy Morris

Results: Motion Passed

7.5 Disclosure of action, if any, taken in closed session

Discussion:

There was no action taken in closed session.

8. Reports

8.1 Board Members' Reports

Discussion:

Member Wooden expressed his gratitude for all that is being done this time of year. He thanked everyone for all their hard work at Farm Day. He is also looking forward to Living History.

Member Wofford echoed her gratitude as well. She thanked Member Wooden and Superintendent Smith for helping during Farm Day. She also thanked Mrs. Botting and Mrs. Walker for bringing their 3rd grade classes to

Farm Day.

Member Kernan thanked the track coach.

Member Van Gilder wished everyone a happy almost end of the year and thanked everyone for all their hard work. He enjoyed volunteering to help the 1st graders glaze their ceramic projects.

8.2 Superintendent-Principal's Report

Discussion:

Superintendent Smith reported he had the honor of being a Lead Judge again at the Spelling Bee last week and the Sheriff at Living History this Friday. He reported he attended Farm Day to lead VIP tours and that it is such a unique and great event. He reminded everyone we have a number of activities coming at year end. He thanked Assistant Principal Deb Atkins and Technology Director Dan Haver for keeping testing running smoothly.

8.3 Assistant Principal's Report

Discussion:

Assistant Principal Atkins reported testing is going well and is almost completed. She also reported Camino Poly had 4 winners in the SAGE Map contest.

8.4 Chief Fiscal Officer's Report

Discussion:

CFO S. Daniel reported they are prepping for Third Interim, LCAP and the June budget.

8.5 EDCSBA Representative Report

Discussion:

There was nothing to report.

9. Communications

9.1 Camino Faculty Association

Discussion:

Mrs. Walker thanked Ag in the Classroom for putting on Farm Day. She reported that the teachers wanted to express how important our established programs and instructional aides are. They have come up with a plan to present at the next site council meeting to help with the budget planning.

9.2 California School Employees Association, Chapter 849

Discussion:

Superintendent Smith reported they met for a negotiation session and have begun cleaning up the language in the contract.

9.3 School Site Council

Discussion:

Superintendent Smith reported they are currently working in sub groups and it has been very helpful. He also reported they will be approving the Site Plan and LCAP at the beginning of the year.

9.4 Parent Teacher Organization

Discussion:

Member Wooden read a report from PTO President Kate Evans. She reported Apple Hill Harvest Run registration will open at the end of May.

Superintendent Smith added this year is the 40th anniversary for the run.

9.5 Communication to the Board of Trustees

Discussion:

The Board accepted the 2nd Interim Letter from EDCOE.

9.6 Comments and Petitions from Guests

Discussion:

There were no public comments.

10. Business and Information Items

10.1 Information: EL Title I Presentation

Discussion:

Mrs. Sargent gave an update on the ELD Plan.

10.2 Information: Technology Update

Discussion:

Technology Director Haver presented on the current technology on campus. See attached presentation.

10.3 Information: CA Healthy Kids Survey Results Presentation

Discussion:

Mrs. Quicksall and Mrs. Atkins presented the results of the CHKS. See attached presentation.

10.4 Information: Local Control and Accountability Plan Update

Discussion:

Superintendent Smith reported all the above reports are key in the LCAP.

10.5 Information: Eastshore Consulting Continuing Disclosure Report for the Fiscal Year ended June 30, 2018.

Discussion:

Superintendent Smith reported this allows Eastshore to continue with the Disclosure Reports which are tied to the bond.

10.6 Information: Investment Portfolio Report- Quarter ending in March 31, 2019

Discussion:

Superintendent Smith reported this report is information on the bond money in the county.

10.7 Action: Consider Approval of Transportation Fee Increase

Motion: It was moved to approve the Transportation Fee Increase.

Motion By: Pat Kernan

Second By: Ann Wofford

Yeas: Pat Kernan, Gene Wooden, Ann Wofford, Robert Van Gilder

Absent: Judy Morris

Results: Motion Passed

10.8 Action: Consider Approval of Facility Use Fee Increase

Motion: It was moved to approve Facility Use Fee increase.

Motion By: Ann Wofford

Second By: Pat Kernan

Yeas: Gene Wooden, Ann Wofford, Robert Van Gilder, Pat Kernan

Absent: Judy Morris

Results: Motion Passed

10.9 Action: Consider Approval of Resolution 18/19-11, Resolution of Governing Board of Camino Union School District Temporary Transfer Agreement for Fiscal Year 2019-20

Motion: It was moved to approve Resolution 18/19-11, Resolution of Governing Board of Camino Union School District Temporary Transfer Agreement for Fiscal Year 2019-20.

Motion By: Robert Van Gilder

Second By: Ann Wofford

Yeas: Ann Wofford, Robert Van Gilder, Pat Kernan, Gene Wooden

Absent: Judy Morris

Results: Motion Passed

10.10 Action: Consider Approval of the Bond Oversight Committee Final Annual Report

Motion: It was moved to approve the Bond Oversight Committee Final Audit Report.

Motion By: Pat Kernan

Second By: Robert Van Gilder

Yeas: Robert Van Gilder, Pat Kernan, Gene Wooden, Ann Wofford

Absent: Judy Morris

Results: Motion Passed

10.11 Action: Disposition of Surplus Property

Motion: It was moved to approve the Disposition of Surplus Property.

Motion By: Robert Van Gilder

Second By: Ann Wofford

Yeas: Pat Kernan, Gene Wooden, Ann Wofford, Robert Van Gilder

Absent: Judy Morris

Results: Motion Passed

11. Board Policy Review

11.1 Policy Review: SECOND READING

Motion: It was moved to approve Policy Review, Second Reading.

Motion By: Pat Kernan

Second By: Ann Wofford

Yeas: Gene Wooden, Ann Wofford, Robert Van Gilder, Pat Kernan

Absent: Judy Morris

Results: Motion Passed

12. Consent Agenda

12.1 Approval of Minutes: April 9, 2019 and Special Board Meeting April 30, 2019

12.2 Approval of Warrant Orders

12.3 Personnel

12.4 Approval of MOU with Gold Oak USD for LVN Services 2019-20

12.5 Action: Approval of Consent Agenda

Motion: It was moved to approve the Consent Agenda.

Motion By: Ann Wofford

Second By: Robert Van Gilder

Yeas: Ann Wofford, Robert Van Gilder, Pat Kernan, Gene Wooden

Absent: Judy Morris

Results: Motion Passed

13. Next Board Meetings

13.1 Special Board Meeting: May 28, 2019

Discussion:

It was agreed there will be a Special Board Meeting on May 28, 2019.

13.2 Regular Board Meeting: June 11, 2019 (Public Hearings LCAP/ Budget)

13.3 Regular Board Meeting: June 13, 2019 (Approve LCAP/Budget)

13.4 Special Board Meeting: June 25, 2019 (if necessary)

13.5 Regular Board Meeting: August 13, 2019

14. Adjournment of the Regular Meeting

14.1 Adjournment:

Discussion:

The meeting was adjourned at 9:03 p.m.