

Camino Union School District

Minutes

Regular Meeting, Tuesday, March 11, 2025



Regular Meeting

Camino School, Room B, 3060 Snows Road, Camino CA 95709 also via Zoom

Tuesday, March 11, 2025

05:30 PM

Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



VISION

All members of the Camino School community will experience an educational environment dedicated to developing independent, lifelong learners who are prepared to participate creatively and independently in shaping the future.

MISSION

The Camino Union School District joins with the community to provide a high-quality, standards-based education for all students, preparing them academically, socially, and emotionally for success in high school and as productive citizens in our diverse society.

2026 SCHEDULE OF MEETINGS

- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 16, 2026 Budget/LCAP public hearings
- June 18, 2026 Budget/LCAP adoption
- August 11, 2026
- September 8, 2026
- October 13, 2026
- November 10, 2026
- December 14, 2026 (Monday)

Details

Board Members: Pat Kernan
Christi Holt
Justin Hewitt
Deborah Lyster
Andrew MacLean

1. MEETING ANNOUNCEMENTS

1.1 MEETING ACCESS:

2. Call to Order

2.1 Call the meeting to order:

Discussion:

The meeting was called to order at 5:30 pm.

3. Adjourn to Closed Session

The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.

3.1 Superintendent Goals

3.2 Conference with Labor Negotiator (G.C.54957.6)

3.3 Student Discipline (G.C. 54962, California Education Code Section 35146)

3.4 Public Employee Discipline/Dismissal/Release (G.C. 54957)

4. Reconvene Regular Meeting

4.1 Pledge of Allegiance:

Discussion:

The meeting reconvened at 6:37 pm. Superintendent/Principal Matthew Barnes led the pledge of allegiance with our two attending fourth-grade students.

5. Presentations

5.1 Student Report for Camino Union School District's Fourth Grade Class

Discussion:

Fourth-grade teacher Sara Rikalo, with two of her fourth-grade students, shared a presentation introducing their passions outside of school.

5.2 Camino Union School District Library Report

Discussion:

Library Clerk Adrienne Bitondo shared a Camino Union School District Library presentation highlighting Battle of the Books and a 2025 CSLA recap.

5.3 P3 Math Update

Discussion:

Second-grade teacher Sarah Skidmore shared a presentation for the P3 math team, covering the three-year journey, standard vs framework, grade-level-specific big ideas, progression of multiplication, and assessments.

6. Meeting Management

6.1 Staff Members in Attendance:**Discussion:**

Sara Rikalo, Sarah Skidmore, Courtney Stetler, Adrianne Bitondo, Tina Constancio

6.2 Board Member Roll Call:**Discussion:**

All Board Members were present.

6.3 Others Present (signed in):**6.4 Approval of Agenda:****Motion:**

It was moved to approve the agenda.

Motion By: Justin Hewitt

Second By: Andrew MacLean

Yeas: Christi Holt, Andrew MacLean , Justin Hewitt, Deborah Lyster, Pat Kernan

Results: Motion Passed

6.5 Disclosure of action, if any, taken in closed session**Discussion:**

Member Kernan shared there was no action taken in closed session.

7. Updates

7.1 Board Members Updates:**Discussion:**

Member Holt shared her continued reading with Charter and how much fun she had attending Pastries and Pages and Battle of the Books. She thanked Library Clerk Adrianne Bitondo for all her hard work.

Member Lyster shared how impressed she is each time she volunteers in her daughter's class, as well as the good feeling of community she experienced when attending the Pages and Pastries event.

Member Maclean extended praise to Kindergarten Teacher Alice Bresnan for her great heart and CFA's great efforts in organizing the event "Pastries and Pages."

Member Hewitt highlighted the excitement felt during the Read-a-thon and the engaging vibe within the "Pastries and Pages" event.

7.2 Assistance League Updates:

Discussion:

Superintendent Matthew Barnes acknowledged the contribution the Assistance League would be making to replace the score board on the frits.

7.3 EDCSBA Representative Updates:

Discussion:

No update from EDCSBA.

7.4 Superintendent-Principal Updates:

Discussion:

Superintendent/Principal Barnes shared highlights from the Read-a-thon, progress on the Governance handbook, and upcoming events, including the calendar summit, the 2nd Cup of Coffee, the 2nd 2031 meeting, the preliminary work on the grass project set to begin soon, and hosting a PG&E event.

7.5 Administrative Updates:

Discussion:

There was no update from the Assistant Principal.

CFO Tina Constancio deferred until the 2nd Interim Presentation.

8. Communications

8.1 Bargaining Unit Reports:

Discussion:

CFA Treasurer Sara Rikalo shared the CFA update. Please see attached.

The CSEA Vice President shared efforts to work with their Labor Rep to bring the Initial Proposal to the board in April and CSEA President Annika Nelson attending CSEA's paraeducator team conference.

Files:

[CFA 3.11.2025 update.pdf](#)

8.2 Parent Teacher Organization:

Discussion:

Adrienne Bitondo announced that the Daddy-Daughter Dance was coming soon and that the current President and Vice President would be stepping down this year.

8.3 DELAC:

Discussion:

Dusty Botting shared an update via Zoom for DELAC. Please see attached.

Files:

[March DELAC Meeting Highlights 3.11.2025.pdf](#)

8.4 Communication to the Board of Trustees:

Discussion:

There were no communications to the Board.

8.5 Comments and Petitions from Guests:

Discussion:

Second-grade teacher Sarah Skidmore shared a CCAC update.

9. Business and Information

9.1 Action: Consider Approval of the 2024-25 Second Interim Budget Report

Motion:

It was moved to approve the 2024-25 Second Interim Budget Report.

Motion By: Deborah Lyster

Second By: Andrew MacLean

Yeas: Justin Hewitt, Pat Kernan, Deborah Lyster, Christi Holt, Andrew MacLean

Results: Motion Passed

9.2 Action: Approval of Transportation Plan

Motion:

It was moved to approve the Transportation Plan.

Motion By: Andrew MacLean

Second By: Christi Holt

Yeas: Pat Kernan, Deborah Lyster, Christi Holt, Andrew MacLean , Justin Hewitt

Results: Motion Passed

9.3 Information: Statement of Economic Interest - Form 700

Discussion:

Superintendent Matthew Barnes shared a reminder that the Annual Form 700 submission is due on April 1, 2025.

9.4 Action: Consider Approval of Resolution 24/25-08, Release of Temporary Certificated Employees

Motion:

It was moved to approve the Release of Temporary Certificated Employees Resolution 24/25-08.

Motion By: Christi Holt

Second By: Deborah Lyster

Yeas: Deborah Lyster, Christi Holt, Andrew MacLean , Justin Hewitt, Pat Kernan

Results: Motion Passed

9.5 Action: Consider Approval of Election of Representative to California School Boards Association (CSBA) Delegate Assembly

Motion:

It was moved to approve the Election of Jessica Rodgers as a Representative to the California School Boards Association (CSBA) Delegate Assembly.

Motion By: Andrew MacLean

Second By: Justin Hewitt

Yeas: Justin Hewitt, Pat Kernan, Deborah Lyster, Christi Holt, Andrew MacLean

Results: Motion Passed

9.6 Information: Schoolblocks Terrace Website Preview

Discussion:

Superintendent Matthew Barnes presented the Schoolblocks Website "Terrace" option, CUSD will be moving toward the upcoming week.

10. Board Policy Review

10.1 First Reading

Discussion:

Superintendent Matthew Barnes introduced the following Board Policies for a first reading.

- BP 0460/AR 0460
- BP 1250/AR 1250
- BP 3100/AR 3100
- BP 3280/AR 3280
- BP 3320/ Remove AR 3320
- BP 3515.5/ AR 3515.5
- BP 3540
- BP 5113.1/BP 5113.1
- BP 5148/AR 5148
- BP 5148.2/AR 5148.2
- BP 5148.3/AR 5148.3
- BP 6158/AR 6158
- BP 6170.1
- BP 6170.1
- BP 6174/AR 6174
- BB 9240
- BB 9270, Exhibit (1) 9270

11. Consent Agenda

11.1 Consider Approval of Minutes

11.2 Consider Approval of Warrant Orders

11.3 Personnel:

11.4 Consider Exploring New Horizon Program Service Agreement (Pigeon Point) with Camino Polytechnic

11.5 Action: Approval of all Consent Agenda Items

Motion:

It was moved to approve all Consent Agenda Items.

Motion By: Christi Holt

Second By: Andrew MacLean

Yeas: Christi Holt, Andrew MacLean , Justin Hewitt, Pat Kernan, Deborah Lyster

Results: Motion Passed

12. Next Board Meetings

12.1 Regular Board Meeting: April 8, 2025

12.2 Regular Board Meeting: May 13, 2025

12.3 Regular Board Meeting: June 19, 2025 Budget/LCAP adoption

13. Adjournment of the Regular Meeting

13.1 Adjournment:

Discussion:

The meeting adjourned at 9:17 pm.