

Camino Union School District

Minutes

March 10, 2020 - Regular Board Meeting



Regular Meeting

Camino School Library

Tuesday, March 10, 2020

05:45 PM

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VISION

All members of the Camino School community will experience an educational environment dedicated to developing independent, lifelong learners who are prepared to participate creatively and independently in shaping the future.

MISSION

The Camino Union School District joins with the community to provide a high-quality, standards-based education for all students, preparing them academically, socially, and emotionally for success in high school and as productive citizens in our diverse society.

2026 SCHEDULE OF MEETINGS

- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 16, 2026 Budget/LCAP public hearings
- June 18, 2026 Budget/LCAP adoption
- August 11, 2026
- September 8, 2026
- October 13, 2026
- November 10, 2026
- December 14, 2026 (Monday)

Details

Board Members:

Gene Wooden
Judy Morris
Pat Kernan
Robert Van Gilder
Laura Nelson

Other Attendees:

Matt Smith

1. Call to Order

1.1 Call the meeting to order:

Discussion:

The meeting was called to order at 5:45 p.m.

2. Public Comments on Closed Session Agenda

2.1 Comments:

Discussion:

There were no comments on the closed session agenda.

The Board adjourned to closed session at 5:45 p.m.

3. Adjourn to Closed Session

3.1 Public Employee Performance Evaluation (G.C. 54957)

3.2 Litigation (G.C. 54957.6)

3.3 Conference with Labor Negotiator (G.C. 54957.6)

3.4 Education Codes, 35146, 48918(c), 48000, 72122

3.5 Superintendent Evaluation

4. Reconvene Regular Meeting in the Cafeteria

4.1 Pledge of Allegiance

Discussion:

The meeting reconvened at 6:34 p.m. and the Pledge of Allegiance was led by Mrs. Walker and Mrs. Henslee's third grade classes.

5. Student Success

5.1 Student Council Report

Discussion:

Christopher Rodriguez reported Student Council's last spirit day was Twin day on 2/26. The next spirit day is 3/25 and is green day. He also reported March 21st is the Father/Daughter Dance.

5.2 Students' Presentation

Discussion:

Mrs. Walker and Mrs. Henslee's classes reported on their third grade instructional program.

The regular meeting reconvened in the library.

6. Meeting Management

6.1 Roll Call

Discussion:

Member Morris was absent. All other members were present.

6.2 Staff Members in Attendance:

Discussion:

Matthew Smith, Deb Atkins, Shannon Daniel, Tina Constancio, Patti Robertson, Kristin Reid, Dusty Botting, Alisha Rains, Helen Gray, Dione Stinnett, Emily Walker, Laurie Koehler and Lyndsie Nestor (recording secretary)

6.3 Others Present (signed in):

Discussion:

Kristin Pease, Darlene Myers, Cora Dillard and Emily Guthrie

6.4 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion By: Gene Wooden

Second By: Laura Nelson

Yeas: Gene Wooden, Pat Kernan, Robert Van Gilder, Laura Nelson

Absent: Judy Morris

Results: Motion Passed

6.5 Disclosure of action, if any, taken in closed session

Discussion:

There was no action taken in closed session.

7. Reports

7.1 Board Members' Reports

Discussion:

Member Wooden thanked Mrs. Walker and Mrs. Henslee for the wonderful third grade performance. He also

reported he attended the Overview of the LCAP Template workshop in Sacramento.

Member Nelson reported the third grade performance was fantastic.

Member Kernan reported his daughter was married last month and they also have a new grandchild coming any day.

Member Van Gilder had nothing to report.

7.2 EDCSBA Representative Report

Discussion:

Member Nelson reported their first meeting will be March 30th and the EDCSBA Awards Dinner is March 30th as well.

7.3 Superintendent-Principal's Report

Discussion:

Superintendent Smith reported he had the pleasure of attending the CISC Conference in Monterey last month. He thanked the county for their excellent communication and teaming up with the County and State to help navigate through the COVID-19 situation. He also reported Camino is doing all it can to provide extra cleaning by ordering more supplies and hiring a sub custodian until further notice. He thanked the teachers for educating the students on good hand washing practices.

7.4 Administration Reports

Discussion:

Assistant Principal Atkins thanked Mrs. Botting, Mrs. Mendoza and Mrs. Anderson for their help in the office while they are short staffed. She also thanked Mrs. Cochran for adjusting her programs to be able to help as well. She reported last staff meeting they worked with the county on Chronic Absenteeism and she has attend the EPIC meetings through the County Office with Mrs. Robertson and Mrs. Botting. She commented she attended the SSDA conference last week. Lastly she reported the second trimester has just ended and we are participating in the Pennies for Patients Fundraiser through March 26th.

8. Communications

8.1 Bargaining Unit Reports

Discussion:

CFA President Koehler reported they had a meeting last week and negotiations are going smoothly. She also passed out the Region II Settlement Report to the Board Members.

8.2 School Site Council

Discussion:

Mrs. Guthire reported the last Site Council meeting was cancelled due to scheduling conflicts. She also reported Superintendent Smith sent out lots of reading materials and they will review it at the next meeting.

8.3 Parent Teacher Organization**Discussion:**

PTO President Botting reported they had a great meeting last month and they spoke about the importance of attending the Board Meetings. Mrs. Botting reported they would like to train parents to take over for a few of them. She commented they have passed out the new Camino wear order forms and they are due March 27th. Lastly she reported their next meeting will be next week. Superintendent Smith reminded everyone the AHHR has been moved to November 15th this year.

8.4 DELAC**Discussion:**

Mrs. Botting reported last meeting they talked about the RFEP Celebration that will be held on May 7th. They will also be celebrating Mrs. French and all the students who have graduated from Hourly Programs. She reported they had a good discussion on the 9 a.m. Single Start Time and addressed the questions the parents had over the hourly programs. Lastly she reported the parents expressed their appreciation on the communication concerning COVID-19.

8.5 Communication to the Board of Trustees**Discussion:**

There were no communications to the Board of Trustees.

8.6 Comments and Petitions from Guests**Discussion:**

A parent expressed concern about a class in the middle school.

A parent expressed concerns involving a staff member.

9. Business and Information Items

9.1 Action: Consider Approval of Resolution 19/20-09, Reduction and Elimination of Particular Kinds of Service for the 2020-2021 School Year

Motion: It was moved to approve Resolution 19/20-09, Reduction and Elimination of Particular Kinds of Service for the 2020-2021 School Year.

Motion By: Gene Wooden

Second By: Pat Kernan

Yeas: Pat Kernan, Robert Van Gilder, Laura Nelson, Gene Wooden

Absent: Judy Morris

Results: Motion Passed

Discussion:

Superintendent Smith reported this is necessary to follow the mandated plan that was put together for the County Office.

9.2 Action: Consider Approval of Resolution 19/20-10, Release of Administration for the 2020-2021 School Year

Motion: It was moved to approve Resolution 19/20-10, Release of Administration for the 2020-2021 School Year.

Motion By: Pat Kernan

Second By: Laura Nelson

Yeas: Laura Nelson, Robert Van Gilder, Gene Wooden, Pat Kernan

Absent: Judy Morris

Results: Motion Passed

Discussion:

9.3 Action: Consider Approval of Resolution 19/20-11, Reduction/Elimination of Classified Positions for the 2020-21 School Year and Directions for Layoff of Classified Personnel.

Motion: It was moved to approve Resolution 19/20-11, Reduction/Elimination of Classified Positions for the 2020-21 School Year and Directions for Layoff of Classified Personnel.

Motion By: Laura Nelson

Second By: Gene Wooden

Yeas: Laura Nelson, Robert Van Gilder, Gene Wooden, Pat Kernan

Absent: Judy Morris

Results: Motion Passed

9.4 Action: Consider Approval of the 2019-20 Second Interim Budget Report

Motion: It was moved to approve the 2019-20 Second Interim Budget Report.

Motion By: Pat Kernan

Second By: Laura Nelson

Yeas: Gene Wooden, Pat Kernan, Robert Van Gilder, Laura Nelson

Absent: Judy Morris

Results: Motion Passed

Discussion:

CFO S. Daniel presented the 2019-20 Second Interim Budget Report. See attached.

9.5 Action: Consider Approval of Resolution 19/20-12, CUSD Adopting and Approving the Associate Membership Agreement Joining the Education Technology Joint Powers Authority

Motion: It was moved to approve Resolution 19/20-12, CUSD Adopting and Approving the Associate Membership Agreement Joining the Education Technology Joint Powers Authority.

Motion By: Gene Wooden

Second By: Pat Kernan

Yeas: Pat Kernan, Laura Nelson, Robert Van Gilder, Gene Wooden

Absent: Judy Morris

Results: Motion Passed

9.6 Information: Statement of Economic Interest - Form 700

9.7 Information: Local Control and Accountability Plan Update

Discussion:

Superintendent Smith presented the attached documents.

9.8 Discussion: Health and Safety - COVID 19 (Corona Virus)

Discussion:

Superintendent Smith reported he is proud of the county for stepping up and pushing the state to come up with procedures and create a rubric for guidelines and structure. He reported Camino has ordered extra cleaning supplies, hired a sub custodian to assist in classroom cleaning and educate people on good health practices.

9.9 Information/Discussion: Single Start Bell Schedule 2020-21 School Year

Discussion:

Superintendent Smith reported we are cleaning up the little things and getting the single start time narrowed down. He reported the biggest concern was Kinder and it looks like the Kinder program will go to a full day. He addressed the athletics concern and let everyone know the county has been approached by several districts and they seem willing to move sports start times later. He also reported he is excited for one start and arrival time for both schools.

10. Board Policy Review

10.1 Policy Review - Second Reading

Motion: It was moved to approve the Policy Review Second Reading.

Motion By: Gene Wooden

Second By: Laura Nelson

Yeas: Laura Nelson, Robert Van Gilder, Gene Wooden, Pat Kernan

Absent: Judy Morris

Results: Motion Passed

11. Consent Agenda

11.1 Approval of Minutes - February 11, 2020

11.2 Approval of Warrant Orders

11.3 Personnel

11.4 Approval of Engagement Letter with Michelle Hanson, CPA, for the 2020,2021 and 2022 audit services

11.5 Approval of P.E.E.C. Contract

11.6 2019-20 Law Enforcement Education MOU with Addendum

11.7 Action: Approval of Consent Agenda

Motion: It was moved to approve the Consent Agenda.

Motion By: Pat Kernan

Second By: Gene Wooden

Yeas: Robert Van Gilder, Laura Nelson, Gene Wooden, Pat Kernan

Absent: Judy Morris

Results: Motion Passed

12. Next Board Meetings

12.1 Special Board Meeting: March 24, 2020 (if necessary)

12.2 Regular Board Meeting: April 14, 2020

12.3 Special Board Meeting: April 28, 2020 (if necessary)

12.4 Regular Board Meeting: May 12, 2020

12.5 Special Board Meeting: May 26, 2020 (if necessary)

13. Adjournment of the Regular Meeting

13.1 Adjournment:

Discussion:

The meeting was adjourned at 8:19 p.m.