

Camino Union School District

Minutes

June 25, 2019 Regular Board Meeting



Regular Meeting

Room B

Tuesday, June 25, 2019

04:00 PM

Need the Complete Board Packet?

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VISION

All members of the Camino School community will experience an educational environment dedicated to developing independent, lifelong learners who are prepared to participate creatively and independently in shaping the future.

MISSION

The Camino Union School District joins with the community to provide a high-quality, standards-based education for all students, preparing them academically, socially, and emotionally for success in high school and as productive citizens in our diverse society.

2026 SCHEDULE OF MEETINGS

- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 16, 2026 Budget/LCAP public hearings
- June 18, 2026 Budget/LCAP adoption
- August 11, 2026
- September 8, 2026
- October 13, 2026
- November 10, 2026
- December 14, 2026 (Monday)

Details

Board Members: Ann Wofford
Robert Van Gilder
Pat Kernan
Judy Morris
Gene Wooden

Other Attendees: Matt Smith

1. Call to Order

1.1 Call the meeting to order:

Discussion:

The meeting was called to order at 4:00 p.m.

2. Public Comments on Closed Session Agenda

2.1 Public Comments:

Discussion:

There were no comments on the Closed Session Agenda.

3. Adjourn to Closed Session

3.1 Public Employee Discipline/Dismissal/Release (G.C. 54957)

3.2 Public Employee Performance Evaluation (G.C. 54957)

3.3 Conference with Labor Negotiator (G.C. 54957.6)

4. Reconvene Regular Meeting

4.1 Pledge of Allegiance

Discussion:

The meeting reconvened at 4:51 p.m. and Member Wooden led the Pledge of Allegiance.

5. Meeting Management

5.1 Roll Call

Discussion:

All members were present.

5.2 Staff Members in Attendance:

Discussion:

Matt Smith, Deb Atkins, Shannon Daniel, Tina Constancio, Dan Haver, Helen Gray, Dione Stinnett, Dusty Botting, Laurie Koehler and Lyndsie Nestor (recording secretary)

5.3 Others Present (signed in):

Discussion:

5.4 Approval of Agenda

Motion: It moved to approve the agenda.

Motion By: Ann Wofford

Second By: Robert Van Gilder

Yeas: Judy Morris, Gene Wooden, Ann Wofford, Robert Van Gilder, Pat Kernan

Results: Motion Passed

5.5 Disclosure of action, if any, taken in closed session

Discussion:

There was no action taken in Closed Session.

6. Reports

6.1 Board Members' Reports

Discussion:

Member Wooden reported it has been a whirlwind of a summer and we will be back to school before we know it, Enjoy your time off.

Member Wofford had nothing to report.

Member Kernan thanked all involved with the LCAP and Budget and for all of their hard work.

Member Morris echoed Member Kernan and commented how fun Spring House and both Kinder and 8th grade graduations were.

Member Van Gilder thanked everyone for coming.

6.2 Superintendent-Principal's Report

Discussion:

Superintendent Smith thanked Deb Atkins, Tillie Douglas and Kevin Polnasek for their hard work in putting together the last day of school field day. He reported Mrs. Schreiber has resigned to take a position in another district and thanked her for her many years of service at Camino USD.

6.3 Assistant Principal's Report

Discussion:

Assistant Principal Atkins deferred until 9.2.

6.4 Chief Fiscal Officer's Report

Discussion:

CFO S. Daniel deferred until 8.4 and 8.5.

6.5 EDCSBA Representative Report

Discussion:

Member Morris had nothing to report.

7. Communications

7.1 Camino Faculty Association

Discussion:

They had nothing to report.

7.2 California School Employees Association, Chapter 849

Discussion:

They had nothing to report.

7.3 School Site Council

Discussion:

They had nothing to report.

7.4 Parent Teacher Organization

Discussion:

PTO President Dusty Botting reported they have hired a new Garden Coordinator Amy McCulloch who will also be taking over organizing the Apple Hill Harvest Run. Also Justin Boeger has donated 5% of sales to PTO and in the month of June has raised \$870.00. Barn Dance will be on September 7, 2019.

7.5 Communication to the Board of Trustees

Discussion:

There were no communications to the Board of Trustees.

7.6 Comments and Petitions from Guests**Discussion:**

There were no comments.

8. Presentation and Public Hearings

8.1 Proposed CUSD Local Control and Accountability Plan for the 2019-20 School Year**Discussion:**

Superintendent Smith presented the 2019 CUSD LCAP. See attached.

8.2 A Public Hearing will be conducted on the CUSD Local Control and Accountability Plan for 2019-20 school year.**Discussion:**

The Public Hearing was opened at 5:13 p.m. There were no comments. The Public Hearing closed at 5:14 p.m.

8.3 Proposed CUSD 2019 Local Control and Accountability Plan ESSA Addendum**Discussion:**

Superintendent Smith presented the CUSD 2019 Local Control and Accountability Plan ESSA Addendum. See attached.

8.4 Proposed CUSD Budget 2019-20**Discussion:**

CFO S. Daniel presented the Proposed 2019 CUSD Budget. See attached.

8.5 Statement of Reason for Reserves in Excess of Minimum**Discussion:**

CFO S. Daniel presented the Statement of Reason for Reserves in Excess of Minimum. See attached.

8.6 A Public Hearing will be conducted on the Proposed CUSD Budget for the 2019-20 school year.

Discussion:

The Public Hearing was opened at 5:55 p.m. There were no public comments. The Public Hearing closed at 5:56 p.m.

9. Business and Information Items

9.1 Discussion: How Camino USD will plan for possible long term Power Outages proposed by PG&E.

Discussion:

It was discussed if the power went off while school was in session we would be able to finish out the day as long as the weather was decent. Communication is the biggest problem with phone back up batteries only lasting about 2 hours. If school needed to be cancelled communication would be the reason. It was also brought up we would need a back up generator in order to run the freezer, that would be our biggest loss. It is being discussed through out the entire county. More discussions to come.

9.2 Information: Review 2019 Preliminary SBAC Results

Discussion:

Assistant Principal Atkins reviewed the 2019 Preliminary SBAC Results. See attached.

9.3 Action: Consider Approval of 2019-20 Declaration of Need for Fully Qualified Educators

Motion: It was moved to approve the 2019-20 Declaration of Need for Fully Qualified Educators.

Motion By: Pat Kernan

Second By: Ann Wofford

Yeas: Gene Wooden, Judy Morris, Ann Wofford, Robert Van Gilder, Pat Kernan

Results: Motion Passed

9.4 Action: Consider Approval of Resolution 18/19-12, Budget Revisions and Transfers

Motion: It was moved to approve Resolution 18/19-12, Budget Revisions and Transfers.

Motion By: Judy Morris

Second By: Robert Van Gilder

Yeas: Ann Wofford, Robert Van Gilder, Pat Kernan, Judy Morris, Gene Wooden

Results: Motion Passed

9.5 Action: Consider Approval of Resolution 18/19-13, Camino USD 403(b) Written Plan- Amendment One-Vendor Selection (1)

Motion: It was moved to approve Resolution 18/19-13, Camino USD 403 (b) Written Plan-Amendment One-Vendor Selection (1).

Motion By: Ann Wofford
Second By: Pat Kernan
Yeas: Pat Kernan, Judy Morris, Gene Wooden, Ann Wofford, Robert Van Gilder
Results: Motion Passed

9.6 Action: Consider Approval of Employment Contracts: Assistant Principal and Transportation Supervisor.

Motion: It was moved to approve Employment Contracts: Assistant Principal and Transportation Supervisor.

Motion By: Robert Van Gilder
Second By: Ann Wofford
Yeas: Gene Wooden, Judy Morris, Ann Wofford, Robert Van Gilder, Pat Kernan
Results: Motion Passed

9.7 Action: Disposition of Surplus Property

Motion: It was moved to approve Disposition of Surplus Property.

Motion By: Robert Van Gilder
Second By: Ann Wofford
Yeas: Judy Morris, Ann Wofford, Robert Van Gilder, Pat Kernan, Gene Wooden
Results: Motion Passed

10. Consent Agenda

10.1 Approval of Minutes: May 14, 2019 Regular Board Meeting and May 28, 2019 Special Board Meeting

10.2 Approval of Warrant Orders

10.3 Personnel

10.4 Approval of the 2019-20 Consolidated Application - District

10.5 Approval of the 2019-20 Consolidated Application- Charter

10.6 Approval of MOU with EDCOE for school library oversight 19/20

10.7 Approval of Outdoor Education User Agreement: Camino Poly Point Bonita 9.24-9.27.19

10.8 Action: Approval of Consent Agenda

Motion: It was moved to approve the Consent Agenda.

Motion By: Judy Morris
Second By: Ann Wofford
Yeas: Ann Wofford, Robert Van Gilder, Pat Kernan, Gene Wooden, Judy Morris
Results: Motion Passed

11. Next Board Meetings

11.1 Regular Board Meeting: June 27, 2019 (Approve LCAP/Budget)

11.2 No Meeting July 2019

11.3 Regular Board Meeting: August 13, 2019

11.4 Special Board Meeting: August 27, 2019 (if necessary)

11.5 Regular Board Meeting: September 10, 2019

11.6 Regular Board Meeting: September 10, 2019

12. Adjournment of the Regular Meeting

12.1 Adjournment:

Discussion:

The meeting was adjourned at 6:28 p.m.