

Camino Union School District

Minutes

December 11, 2018 Regular Board Meeting



Regular Meeting

Camino School Library

Tuesday, December 11, 2018

05:45 PM

Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



VISION

All members of the Camino School community will experience an educational environment dedicated to developing independent, lifelong learners who are prepared to participate creatively and independently in shaping the future.

MISSION

The Camino Union School District joins with the community to provide a high-quality, standards-based education for all students, preparing them academically, socially, and emotionally for success in high school and as productive citizens in our diverse society.

2026 SCHEDULE OF MEETINGS

- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026
- June 16, 2026 Budget/LCAP public hearings
- June 18, 2026 Budget/LCAP adoption
- August 11, 2026
- September 8, 2026
- October 13, 2026
- November 10, 2026
- December 14, 2026 (Monday)

Details

Board Members: Ann Wofford
Robert Van Gilder
Pat Kernan
Judy Morris
Gene Wooden

Other Attendees: Matt Smith

1. Call to Order

1.1 Call the meeting to order:

Discussion:

The meeting was called to order at 5:45 p.m.

2. Public Comments on Closed Session Agenda

2.1 Comments:

Discussion:

There were no comments on the closed session agenda.

The Board adjourned to closed session at 5:46 p.m.

3. Adjourn to Closed Session

3.1 Public Employee Performance Evaluation (G.C. 54957)

3.2 Conference with Labor Negotiator (G.C. 54957.6)

4. Reconvene Regular Meeting

4.1 Pledge of Allegiance

Discussion:

The Board reconvened at 6:35 p.m. and the Pledge of Allegiance was led by Mrs. French and Ms. Rains classes.

5. Student Success

5.1 Student Council Report

Discussion:

Pyper Holt President and Chloe Holz Vice President reported Student Council had a Career themed spirit day on November 16th. This month Student Council will be hosting Candy Cane Grams until December 12th for \$1. The next spirit day will be December 14th with a Charlie Brown theme. Also on December 14th the 6th-8th grade will have their Cabin in the Woods themed Dance.

5.2 Students' Presentation

Discussion:

Mrs. French and Ms. Rains 1st grade classes reported on how they are using Step up to Writing. They also sang two songs.

6. Meeting Management

6.1 Roll Call

Discussion:

Member Kernan was absent, all other members were present.

6.2 Staff Members in Attendance:

Discussion:

Matthew Smith, Deb Atkins, Shannon Daniel, Tina Constancio, Emily Walker, Helen Gray, Dione Stinnett, Alisha Rains, Rose French and Lyndsie Nestor (recording secretary).

6.3 Others Present (signed in):

Discussion:

Roslynn Manansala-Smith, Jim Carter, Matt Vanderpool, Kirk Brainerd and Peter Berchtold.

6.4 Approval of Agenda

Motion: It was moved to approve the agenda.

Motion By: Judy Morris

Second By: Ann Wofford

Yeas: Gene Wooden, Judy Morris, Ann Wofford, Robert Van Gilder

Absent: Pat Kernan

Results: Motion Passed

6.5 Disclosure of action, if any, taken in closed session

Discussion:

No action was taken.

7. Reports

7.1 Board Members' Reports

Discussion:

Member Van Gilder wished everyone a Merry Christmas.

Member Morris reported that Camino Cares was a success again this year. She thanked Hallah Bates and her family for everything they did for Camino Cares.

Member Wofford thanked all who helped put on the La Posada dinner. She loved it. Member Wofford asked we take a minute to remember Sandy Hook.

Member Wooden reported he attended the La Posada and he thanked Janice for organizing it. He also wished everyone a Merry Christmas.

7.2 Superintendent-Principal's Report

Discussion:

Superintendent Smith hoped all got to enjoy family during Thanksgiving break. He reported we are bringing back Ski Days this year. They have been successful the last couple of years. He added the Dashboard results came out and it was good news. He thanked Mrs. Atkins for putting together the blue cart for the teachers to celebrate their success. He also explained himself, Deb and Emily were able to attend the Michael Fullan workshop at the County Office today and Michael Fullan will be touring Camino's campus on December 12th. He informed everyone the district is feeling the absenteeism and encouraged students to be here.

7.3 Assistant Principal's Report

Discussion:

Assistant Principal Atkins reported the Dashboard results were great and Camino did very well throughout the County. She added everyone is looking forward to Winter Break.

7.4 Chief Fiscal Officer's Report

Discussion:

CFO S. Daniel deferred until later.

7.5 EDCSBA Representative Report

Discussion:

Member Morris reported on January 14, 2019 they will be hosting a Board Self-Review and Superintendent Evaluation workshop at EDCOE. She also reported the EDCSBA Awards dinner is on March 4, 2019.

8. Communications

8.1 Camino Faculty Association

Discussion:

Mrs. Walker invited the Board to the Christmas party on December 21st. Mrs. Rains reported with negotiations coming up they were hopeful to correct some discrepancies, find a way to benefit the entire unit and come to an agreement. Mrs. Rains acknowledged Assistant Principal Atkins for the blue cart appreciation and thanked both Mr. Smith and Mrs. Atkins for listening to their concerns about morale and planning some events to change it.

8.2 California School Employees Association, Chapter 849

Discussion:

They had no report.

8.3 School Site Council

Discussion:

They had no report.

8.4 Parent Teacher Organization

Discussion:

Member Wooden read a report from PTO President Kate Evans. She reported the Apple Hill Harvest Run raised \$17503.00 and Camino Wear brought in \$350.00. PTO would like to encourage families to sign up for Shoparoo to help earn money for the schools. Camino Pride Magnets and bumper stickers are on sale. They distributed Cookie Dough last week. Kate also wished everyone a Merry Christmas.

8.5 Communication to the Board of Trustees

Discussion:

There was nothing to report.

8.6 Comments and Petitions from Guests

Discussion:

There were no comments.

9. Public Hearing

9.1 A Public Hearing will be held on the 2017-2018 Developer Fees Report

Discussion:

The Public Hearing was opened at 7:13 p.m.. There were no comments. The Public Hearing was closed at 7:14 p.m..

10. Business and Information Items

10.1 Information: Facility Projects Update

Discussion:

Superintendent Smith reported we are done. He invited Jim, Matt V., Kirk and Peter to the meeting. He thanked Jim, Kirk, Matt V., and Peter for all of their hard work and planning. He added even though we spent a lot of money we got so much more than we bargained for.

Member Wooden acknowledged all for their hard work and thanked them. He also wanted them to know he has heard nothing but positive feedback from the community.

Member Wofford thanked them for being the team that made everything happen.

Member Van Gilder thanked them all for their hard work.

Member Morris thanked each and every one of the crews. She reported not only is it a lift of morale for the students and staff but also the entire community of Camino.

Superintendent Smith reported we are done with the lighting project and have exhausted all funds for lighting. He stated our first priority will be looking at replacing the HVAC unit in the lower gym and then the classrooms if needed.

10.2 Action: Consider Approval of Resolution 18/19-06 Developer Fees 2017-2018 and the Developer Fees Report for the 2017-2018 School Year and Findings Set Forth for the Five-Year Accounting.

Motion: It was moved to approve Resolution 18/19-06 Developer Fees 2017-2018 and the Developer Fees Report for the 2017-2018 School Year and Findings Set Forth for the Five-Year Accounting.

Motion By: Ann Wofford

Second By: Robert Van Gilder

Yeas: Judy Morris, Gene Wooden, Ann Wofford, Robert Van Gilder

Absent: Pat Kernan

Results: Motion Passed

10.3 Action: Consider Approval of the First Interim Report and Revisions to the Original Adopted Budget Necessary to Derive the First Interim Report.

Motion: It was moved to approve the First Interim Report and Revisions to the Original Adopted Budget Necessary to Derive the First Interim Report.

Motion By: Judy Morris

Second By: Ann Wofford

Yeas: Ann Wofford, Robert Van Gilder, Gene Wooden, Judy Morris

Absent: Pat Kernan

Results: Motion Passed

Discussion:

It was approved to hold a workshop on budgetary issues on January 15, 2019 from 3:30 p.m. to 5:30 p.m. in the library.

10.4 Action: Conduct the Annual Organizational Meeting of the Board of Trustees

Motion: It was moved to approve the Board of Trustees elected Officers and the 2019 Board Meeting Calendar.

Motion By: Ann Wofford

Second By: Robert Van Gilder

Yeas: Gene Wooden, Judy Morris, Ann Wofford, Robert Van Gilder

Absent: Pat Kernan

Results: Motion Passed

Discussion:

It was moved by Member Morris and seconded by Member Wofford to nominate Member Wooden as the President. Wooden: Yea, Wofford: Yea, Morris: Yea, Van Gilder: Yea, Kernan: Absent. Unanimously approved.

It was moved by Member Wooden and seconded by Member Morris to nominate Member Wofford as the Clerk. Wooden: Yea, Wofford: Yea, Morris: Yea, Van Gilder: Yea, Member Kernan: Absent. Unanimously approved.

It was moved by Member Wooden and seconded by Member Wofford to nominate Member Morris as EDCSBA representative. Wooden Yea, Wofford: Yea, Morris: Yea, Van Gilder: Yea, Kernan: Absent. Unanimously approved.

10.5 Information: 2019 CUSD Local Control and Accountability Plan Update

Discussion:

Superintendent Smith reported we are just waiting to see the template changes in January and will plan from there. He added we need to be very efficient with our funding, continually improve our assessment practices, recognize our improvement and continue our growth. Mrs. Rains acknowledged the teachers appreciate being asked their opinions and that he takes them into consideration.

10.6 Information: Tentative 2019-20 and 2020-21 School Calendars

Discussion:

Superintendent Smith reported the High School District schedule is getting back on track with the elementary schools.

10.7 Action: Disposition of Surplus Property

Motion: It was moved to approve the Disposition of Surplus Property.

Motion By: Judy Morris

Second By: Ann Wofford

Yeas: Gene Wooden, Judy Morris, Ann Wofford, Robert Van Gilder

Absent: Pat Kernan

Results: Motion Passed

11. Board Policy Review

11.1 Policy Review - SECOND READING

Motion: It was moved to approve the Policy Review, Second Reading.

Motion By: Judy Morris
Second By: Robert Van Gilder
Yeas: Judy Morris, Ann Wofford, Robert Van Gilder, Gene Wooden
Absent: Pat Kernan
Results: Motion Passed

12. Board Policy Review

12.1 Policy Review: FIRST READING

Discussion:

The Superintendent recommended the Camino Union School District Board of Trustees conducts a first reading of the aforementioned Board Policies, Administrative Regulations and Board Bylaws and brings them back to the January 15, 2019 meeting for a second reading and adoption.

13. Consent Agenda

13.1 Approval of Minutes November 13, 2018

13.2 Approval of Warrant Orders

13.3 Personnel

13.4 Annual Policy Review

13.5 Action: Approval of Consent Agenda

Motion: It was moved to approve the consent agenda.

Motion By: Ann Wofford
Second By: Robert Van Gilder
Yeas: Ann Wofford, Robert Van Gilder, Gene Wooden, Judy Morris
Absent: Pat Kernan
Results: Motion Passed
Discussion:

The meeting was adjourned at 8:24 p.m.

14. Next Board Meetings

14.1 Regular Board Meeting: December 11, 2018

14.2 Special Board Meeting: No special meeting set for December 2018.